



MOTOR VEHICLE SEARCH* GUIDELINES

July 2009

TYPE OF SEARCH	DISB.	FEES
<u>OWNER SEARCH</u> <ul style="list-style-type: none">• registration number, licence plate number or vehicle serial number• year, make and model of the vehicle (if available)	\$ 7.00 ea. \$5.00 if no record	\$ 13.00
<u>NAME SEARCH</u> <ul style="list-style-type: none">• full name as stated on the *judgment order• copy of the *judgment order <p>*must be from a BC Court</p>	\$ 7.00 ea. \$5.00 if no record	\$ 20.00
<u>DRIVING RECORD SEARCH</u> <ul style="list-style-type: none">• a Form MV2680 originally signed by the driver requesting the information including full name of the driver and driver's licence number	\$ 5.00 ea.	\$ 20.00 \$ 20.00 attend
<u>TRANSFER PARTICULARS SEARCH</u> <ul style="list-style-type: none">• registration number, licence plate number or vehicle serial number• specific information as to when the transfer took place and/or the parties involved	\$ 15.00 ea.	\$ 20.00
<u>VEHICLE CLAIMS HISTORY SEARCH</u> <ul style="list-style-type: none">• vehicle serial number• year, make and model of the vehicle	\$ 15.00 ea.	\$ 15.00

* All Motor Vehicle searches except Vehicle Damage Search require a reason and specific documentation to accompany the request. Please refer to the list on the reverse side.

DISCLAIMER - Although we have made every effort to verify the accuracy of this list, West Coast Title Search Ltd. can accept no responsibility for any errors or omissions and expressly disclaims such responsibility.

Schedule 1: Vehicle Search Policy: Disclosure, Purpose, Proof, Conditions and Authority for the Release of Personal Information

Disclosure to:	For the Purpose of:	On proof of:	Subject to:	Authority
Administrator/Executor	Administering Estates	One of: Letters of Administration, Statutory Declaration, letters probate, or copy of will. Plus, death certificate and letter from lawyer stating he/she is acting for the estate of the deceased.	Use Condition or Privacy Code	FOIPPA 33(c) or (d)
Bailiff	Determining the whereabouts of a pledged vehicle	Notice of repossession or Payment Default Order	Use Condition or Privacy Code	33(c) or (d)
Credit Granter	Determining the whereabouts of a pledged vehicle	Copy of personal property lien	Use Condition or Privacy Code	33(c) or (d)
	Registering security interests against a vehicle	Agreement documentation - showing vehicle is listed as collateral and written consent of owner	Use Condition or Privacy Code	33(c) or (d)
	Confirming ownership of a pledged vehicle	Loan agreement and consent of the vehicle owner	Use Condition or Privacy Code	33(c) or (d)
	Transferring ownership of repossessed vehicle	Notice of Repossession or Payment Default Order	Use Condition or Privacy Code	33(c) or (d)
Judgment Holder	Enforcing judgment or other court order	Judgment or Court Order (from a B.C. court; out-of-province orders/judgments not honoured)	Use Condition or Privacy Code	33(e)
Landlord	Under the authority of the <i>Residential Tenancy Act</i> , allow landlords to locate former tenants who have abandoned their vehicle on the landlord's property.	Letter from landlord detailing abandonment and copy of tenancy agreement.	Use Condition or Privacy Code	33(d)
Motor Vehicle Accident Victim or the Victim's Legal Representative	Identifying the registered owner directly involved in any personal injury and/or property damage claims arising from a motor vehicle accident.	Letter detailing date of alleged injury or damage and one of: police report #, ICBC claim #, or claim file # (non-ICBC Insurance)	Use Condition or Privacy Code	33(d)
Parking Lot Owner or Operator	Recovering parking lot charges	parking ticket	Use Condition or Privacy Code	33(c)
Potential Buyer of Vehicle	Confirming vehicle ownership	Consent of Owner	Use Condition	33(c) or (d)
Registered or Vehicle Owner	Locating the vehicle's registered owner if the vehicle is not registered in the current owner's name.	Proof of identification and bill of sale or copy of payment	Use Condition	33(c) or (d)
	Acquiring copies of the requester's own documents	proof of identification	Use Condition	33(c) or (d)
Researcher	Research	Research proposal to the Superintendent of Motor Vehicles	Research Agreement with Superintendent	35
Storage Operator (Lien Claimant)	Exercising lien rights under <i>Warehouse Lien Act</i> , by allowing warehouse operators to locate customers who have not paid their unclaimed vehicle's storage fees.	Vehicle storage invoice, storage agreement	Use Condition or Privacy Code	33(c) or (d)
Towing Company	Exercising lien rights under <i>Warehouse Lien Act</i> , by allowing tow companies to locate customers who have not paid the towing charges on their unclaimed vehicle.	Towing invoice	Use Condition or Privacy Code	33(c) or (d)
Vehicle Manufacturer	Vehicle safety recalls	Transport Canada number	Use Condition or Privacy Code	25 or 33(p)
Vehicle Repairer (Lien Claimant)	Exercising lien rights under <i>Repairers Lien Act</i> , by allowing a garage or a repairer (mechanic) to locate customers who have not paid for their vehicle's repairs.	Copy of repair invoice and letter detailing proof of indebtedness	Use Condition or Privacy Code	33(d)3