



# The Register

The Newsletter of **West Coast Title Search Ltd.**

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## West Coast Celebrates 45<sup>th</sup> Anniversary

On September 17, 2014, West Coast will celebrate its 45<sup>th</sup> year serving the legal profession. We have seen many changes in our industry over the past 45 years and are very grateful for the loyal patronage of our valued clients.

As we celebrate our 45<sup>th</sup> anniversary, I would like to recognize some of our staff who have also celebrated significant anniversary milestones. Their hard work and dedicated service encompass what West Coast is all about.

Wayne Crookes, Owner/President

## Anniversary Milestones

### New Westminster

Wayne Crookes	45
Judith Hellem	38
Marsha Cromwell	37
Pamela Hunken	36
Shelley Porter	34
Marian Bragg	33
Ruth Balfour	32
Marie McDonnell	27
Valerie Moss	26
Cyndy Patterson	23
Fay Boucher	18
Celia Galletto	15
Taryn Brown	12
Carol Carle	10

### Vancouver

Stuart Scharf	26
Alison Hughes	26
Lloyd Drover	22
Malonie Kho	22
Gertrudes Tabisula	19
Nick Vojic	15
Bradley Fraser	11
Eduardo Lopez	11

### Victoria

Sheila Mitchell	30
Moirra Millar	25
Andrea Shiels	17
Dianne Langdon	14

## LAND UPDATE

### Prince George/ Prince Rupert Land Title Districts

#### Records Relocation

The LTSA will permanently relocate its collection of records for **Prince George** and **Prince Rupert** from the New Westminster Land Title Office to the **Victoria** Land Title Office in September 2014.

Records from these land title districts will not be accessible on September 18 or 19, but will be accessible in **Victoria** on September 22, with *LTSA assistance*. The records will be available to agents in Victoria on September 29.

#### Land Filings

Effective September 18, 2014, land title applications for **Prince George** and **Prince Rupert** which may be filed in **paper** form (e.g. *Certificates of Pending Litigation and Caveats*) will be filed in the **Victoria** Land Title Office.

**Note:** West Coast has two Daily runs to Victoria, leaving from our *Vancouver* office, at **11:00 am** and **4:30 pm**.

**Electronic** filings for all land title districts, including Prince George, Prince Rupert and Victoria will continue to be processed by our Land department in our *New Westminster* office.

#### Historical Searches

*Historical* land searches for **Prince George** and **Prince Rupert** will now be done by our Land staff in **Victoria**.

### Transmission to Personal Representative

On March 31, 2014, the *Wills, Estates and Succession Act* (WESA) which replaced the *Estate Administration Act*, the *Probate Recognition Act*, the *Wills Act* and the *Wills Variation Act*, came into effect.

One of the important changes to note is that when filing a Transmission to a personal representative, the *Statement of Assets, Liabilities and Distribution* that is attached to the grant of probate, **will no longer include a Part 4** dealing with the distribution of the estate.

*The Will now serves as the Distribution list.*

### Cancelled or Withdrawn Plans

Effective August 13, 2014, the LTSA enhanced the Electronic Filing System (EFS) so that plans that have been cancelled or withdrawn **may be resubmitted using the same plan number as the original plan**. Before resubmitting the plan package, contact the LTSA Customer Service Centre at 604-630-9630 or toll free 1-877-577-5872 to arrange for the original plan number to be reset in EFS.

Previously, when a plan package had been cancelled or withdrawn, the plan number could not be reused in a subsequent resubmission. This meant that documents and other applications that were submitted as part of the plan package, that cited the withdrawn/cancelled plan number, would need to be redrafted or corrected to reference a new plan number. This will no longer be the case.

**Note:** *The original plan number may only be reused to resubmit the package which contained the original plan.*

### ParcelMap BC

The LTSA has been working toward a means of accessing land title and survey information using an electronic map of surveyed parcels known as **ParcelMap BC (PMBC)**.

PMBC will offer a complete and sustainable electronic map of all **titled parcels** and **surveyed provincial Crown land parcels** in a single database, with each parcel connected to the Land Title Register or Crown Land Registry. Air Space parcels will also be included in PMBC.

PMBC will be released in geographic increments. The first release of PMBC is scheduled for late 2014 with full operational capability expected in 2016.

## COURT UPDATE

### Distribution of Estate

On March 31, 2014, the *Wills, Estates and Succession Act* (WESA) came into effect. Most existing forms and procedures were changed or updated.

One significant change is, when applying for a Grant of Probate, the *Statement of Assets, Liabilities and Distribution* that is attached to the Form 10 or 11 as Exhibit A **no longer includes a Part 4** dealing with the Distribution of the Estate.

Despite the heading, there are now only 3 Parts to the *Statement of Assets, Liabilities and Distribution*: **Part 1** – Real Property, **Part 2** – Personal Property and **Part 3** – Liabilities. The Will now serves as the Distribution list.

**If you include a Part 4 with the Statement of Assets, Liabilities and Distribution, your application will not be accepted.**

## Agent/Lawyer Filing at Vancouver Court

The Vancouver Law Courts now operate a separate line for Agents and Lawyers for the filing of *Civil* and *Family* Court documents. Filing documents for *Scheduling* (Trial Division), *Probate*, *Cashier* and *Criminal* will continue as always.

### Highlights:

- Agents will file all *Family* and *Civil* documents at the Civil counter in a line designated for **Agents/Lawyers**;
- Counsel and staff from Law firms can opt for either line, provided they are filing *less than 10 documents*;
- Preference will be given to Counsel vetting orders for Court only;
- If agents arrive at the same time with **bulk filings**, they will be restricted to filing only *10 to 12 items* and then asked to rejoin the queue in order to give fair filing time to other agents;
- **Counter closed 12:00-1:00**

### Filing in Land After Court

**Urgent documents for filing in Land** (e.g. Certificates of Pending Litigation) are permitted to be filed between 12:00-1:00. This *should* allow enough time for transport to New Westminster for **same day filing** at the Land Title Office.

While these changes may affect our ability to return documents back to your office as quickly as we have in the past, we will do our utmost to continue to give you the prompt and accurate service you have been accustomed to.

Jacqueline Sewell, Manager – Registry Operations, has advised that she would welcome any constructive feedback that the legal profession may have. She can be reached by telephone at 604-660-2304 or by email at [Jacqueline.sewell@gov.bc.ca](mailto:Jacqueline.sewell@gov.bc.ca)

## PROCESS SERVING

### Proving Service

Pursuant to Rule 4-6 of the Supreme Court Civil Rules, service of a document is proved by filing an affidavit of **personal** service in Form 15, or by filing an affidavit of **ordinary** service in Form 16. Forms 15 and 16 have been changed effective July 1, 2014.

### Filed Documents

Filed documents must be described for each filed document served by personal service on the named person. The description of each filed document should be on one line and include its date, if available, e.g. “*notice of civil claim between [name(s)] and [name(s)] bearing court stamp dated [dd/mmm/yyyy], affidavit of [name], sworn [date] and bearing court stamp dated [dd/mmm/yyyy], etc.*” **Filed documents are no longer attached as exhibits.**

### Unfiled Documents

Unfiled documents must be identified using one line for each unfiled document served by personal service on the named person. **Unfiled documents must still be attached to the affidavit as an exhibit.**

The new forms may be found at [www.ag.gov.bc.ca/courts/other/supreme/2010SupRules/info/index\\_civil.htm](http://www.ag.gov.bc.ca/courts/other/supreme/2010SupRules/info/index_civil.htm).

### Serving You Better

An important part of process serving is having the best information available about the party being served.

The more detailed information that you are able to provide, the more effective we can be.

## CORPORATE UPDATE

### Corporate Online Enhanced Services

#### Delay of Dissolution or Cancellation

As of May 6, 2014, a request for a Delay of Dissolution of a *BC company* or Cancellation (of an *extra-provincial company*) is now an **online** request. The delay period is for six months and a maximum of two requests can be made per corporation. There is no registry disbursement.

#### Notification of Dissolution or Cancellation

If the *BC company* has an email address on file with the Corporate Registry, Corporate Online will notify the *BC company* affected of the delay request. When a change of address is filed for a *BC company*, a further letter of commencement of dissolution will no longer be issued.

When a change of head office, change of name, or change of attorney is filed for an *extra-provincial company*, a further letter of commencement of cancellation will no longer be issued.

## VITAL STATS UPDATE

### WESA and Wills Notice Searches

As a result of the implementation of the *Wills, Estates and Succession Act* (WESA), Wills Notice search results have changed. While the results still contain a list of matches for the person named in the application, only a certificate showing the contents of the **last notice** that is relevant to the application is attached. This is as per section 77(3)(a) of the Act.

## Staff Anniversaries

West Coast is very pleased to announce that 2 staff members have recently celebrated significant anniversary milestones. On behalf of Wayne Crookes, Owner/President and all the staff, we would like to congratulate Carol Carle and Nick Vojic for their many years of dedicated service and say:

*“Thank You For a Job Well Done!”*

*Carol celebrated 10 years with West Coast on June 7, 2014*



*Pamela Hunken Asst. Land Manager   Marsha Cromwell Land Manager   Carol Carle Registry Agent   Shelley Porter General Manager*

*Nick celebrated 15 years with West Coast on July 26, 2014*



*Nick Vojic (Process Serving Manager) and Wayne Crookes (Owner/President)*



### Upcoming 2014 Statutory Holidays

September 1	Monday
<b>Labour Day</b>	
October 13	Monday
<b>Thanksgiving Day</b>	
November 11	Tuesday
<b>Remembrance Day</b>	
December 25	Thursday
<b>Christmas Day</b>	
December 26	Friday
<b>Boxing Day</b>	
January 1, 2015	Thursday
<b>New Year's Day</b>	



**The Register** is the newsletter of **West Coast Title Search Ltd.** It is available free of charge and we encourage you to use the information to assist you with your work.

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