



March 14, 2011

## **REQUIRED E-FILING ANNOUNCEMENT**

**POSTING PLANS – July 1, 2011**  
**FORMS A, B, and C – January 16, 2012**

On March 11, 2011, Craig Johnston, Director of Land Titles, announced **Required E-filing** for certain Land Title documents and Posting Plans pursuant to section 168.111 of the *Land Title Act*. The mandatory requirements to e-file will be introduced in phases, with each phase specifying groups of similar application types that must be filed through the Land Title and Survey Authority's Electronic Filing System (EFS).

The requirement to e-file posting plans will take effect July 1, 2011. The requirement to e-file *Land Title Forms A (Transfer), B (Mortgage), and C (Charge and Release)* will take effect January 16, 2012. Exceptions to **Required E-Filing** during this first phase are outlined in an Announcement available through the LTSA website [www.ltsa.ca](http://www.ltsa.ca) or by contacting Cyndy Patterson in our Client Services department at 604-659-8610 or 1-800-553-1936 or e-mail to [info@wcts.com](mailto:info@wcts.com).

The content and timelines for subsequent phases of **Required E-filing** are expected to be announced in the fall of 2011. Upon completion of all phases, most documents and plans will be filed electronically with a very small number filed manually in hardcopy form.

## **WEST COAST CAN E-FILE FOR YOU!**

It is important to keep in mind that even with **Required E-Filing**, there is no requirement for you to file electronic documents yourself. *West Coast would be happy to e-file your documents for you.* It is a simple, straight-forward procedure to e-file your electronic documents through West Coast whether it is a simple release or a more complex meet or plan package.

- Visit our website [www.wcts.com](http://www.wcts.com) and use our *Land-E-Filing Request Form*. All our filing forms are web-based and require no download, just a simple login process;
- **or**
- E-mail your filing instructions and your documents (*in PDF format*) to [info@wcts.com](mailto:info@wcts.com).